

**MSR Stakeholder Working Group**  
Los Alamitos/Seal Beach/Rossmoor/Sunset Beach Focus Area  
February 17, 2004

Meeting Minutes  
(approved March 25, 2004)

**I. Call to Order:**

The meeting began at 6:00 pm. All stakeholders were in attendance.

Facilitator asked if there was anyone from the public wishing to speak. There were no public comments.

Facilitator asked if any working group member had any comments or changes to the draft minutes for January 22<sup>nd</sup> meeting. There were no comments or changes.

Decision Point – Draft Minutes for January 22<sup>nd</sup> Meeting – Adopted by consensus

**II. Review Agenda and Desired Outcomes:**

The facilitator explained the order of the meeting and the desired outcomes.

**III. Working Group Member Presentations:**

Working group members were asked to discuss an overview of their agency/community and identify issues, challenges, and concerns for their respective areas.

**IV. Identification of Existing Issues, Challenges and Concerns (2004)**

The facilitator engaged the group in a discussion on the existing issues, challenges and concerns for the MSR focus area as a whole. Challenges, issues and concerns identified by the group included the following:

- Financial stability
- Self-governance
- Financial stability of adjacent areas
- Public safety
- Parks and recreational facilities
- Schools
- Maintaining identity (“small town” environment)
- Cost-sharing opportunities
- Better understanding of LAFCO and County policies for annexation of unincorporated areas
- Maintaining present level of services
- Regional issues (transportation, state tax distribution)
- What services will County divest from?
- Animal control
- Cost of basic services provided by County
- Code enforcement

- Traffic flow for community and surrounding areas
- Utility tax
- Even distribution of resources
- Compliance with Regional Quality Water Board requirements
- Agency remain in tact
- Maintaining independence
- Maintaining of revenue sources
- Maintaining of quality of life
- Alternatives for provision of municipal services

## V. Identify Trending Data Required

The facilitator introduced the topic of identifying trending data to be researched based on the collective existing challenges, issues, and concerns identified by the group for the focus area. LAFCO staff proposed to the working group that staff work directly with a consultant to gather and format data identified and present to working group at next meeting, rather than forming a specific technical committee for this task. Jennifer Christian of Conrad and Business Associates was introduced as the consultant with whom LAFCO would be working. LAFCO staff further clarified that staff would coordinate the gathering of the data and working group would provide direction, as well as individual assistance and data (as needed) to Jennifer.

The group identified the following trending data areas:

### Equity of Public Services

- What are the costs of services?
- How much are people willing to pay?
- Should everyone pay relative the same for costs of services?
- What are the sources of funding?

### Infrastructure Assessment

- Age of infrastructure
- Maintenance

### Governance on Mutual Interest Issues

- Specifically fire, public safety and other areas

### Fiscal Health of Agencies

### Local Government Funding

### Public Safety

- Number of calls for service by area
- Cost per service
- Description of actual services provided
- Services and costs associated with lifeguard services

#### **Impact of Changing Demographics**

- Housing
- Population
- Schools
- Parks/recreational facilities

#### **Transportation (mobility)**

- How will people get around?
- Projects of mutual interest

The group identified the following resources to be used by LAFCO staff and consultant for gathering of data:

- CalTrans
- Orange County Transportation Authority (mobility study)
- Pavement Management Plans
- Orange County Sanitation District (water and sewer quality)
- % of turnback \$\$ from Proposition M
- Breakdown costs from County

Decision Point – LAFCO staff will work with consultant to prepare a preview of trending data for the next working group meeting -- *Adopted by consensus*

## **VI. Reviewed Work Plan**

The group reviewed and changed work plan to reflect that LAFCO staff will work directly with consultant on gathering and formatting of trending data under the direction of the working group, rather than forming a technical committee.

Decision Point – *Adopted by consensus as stated*

## **VI. Summarized Follow-up Action Items, Next Steps, WG Assignments:**

Facilitator summarized the items requiring follow-up and working group members were referred to the “assignments” section for the homework for the next meeting. LAFCO staff stated that they would have a preview of the trending data at the next meeting.

## **IX. Adjournment**

The meeting concluded shortly before 9:00 p.m.